



Privacy Policy

This policy sets out how the Rugby Fives Association (registered number 04837244) (“RFA”, “we”, “us” or “our”) collects and uses any personal data we collect or receive about you, why we collect and use your personal data, who we might share this information with and your rights in relation to your personal data.

We are committed to protecting and respecting your privacy complying with our obligations under the general data protection regulation (“**GDPR**”) and all other laws relevant to the handling of your personal data. We are the data controller for the purposes of GDPR (meaning that we are responsible for deciding how your personal data is used).

When we refer to “personal data”, we are referring to any information which can directly or indirectly identify you, as explained more fully below.

WHAT PERSONAL DATA WE COLLECT ABOUT YOU

Information that you provide to us – this may include any of the following types of personal data which you provide to us when you sign-up to be an RFA member, when you enter a tournament, enquire about a coaching course or otherwise when you communicate or interact directly with us:

- **Identity Data** - first name, last name, gender, images of you, username or other user identifier, date of birth, nationality;
- **Contact Data** – your phone numbers, email address and postal address;
- **Financial Data** – bank or payment card details and details of any purchases you make through the RFA; and
- **Profile Data** – you may provide feedback to the RFA through surveys or feedback forms and indicate your preferences to receiving marketing (from us or third parties)

Information that we collect about you – when you visit the RFA website we automatically collect the following types of personal data, using cookies or other similar technologies:

- **Technical Data** – this might include your IP address, account log-in information, browser information, location information, operating system and system configuration, network and software identification and device information; and
- **Usage Data** – this includes information about how you use the RFA website, such as click throughs, time spent on page, download errors.

Information that we receive about you from others – we may receive information about you from other relevant third parties, including your local fives club (provided in each case that the collection, transfer to, and use by, the RFA is lawful). The information which we collect from these third parties may include any or all of the above types of information. If we receive information from third parties we may combine this with information that we currently hold about you and process such combined information for the purposes set out below.

In addition to the above, please note that we may use and share aggregated data (such as demographic data). This may have originally generated from your personal data but is not treated as personal data under GDPR (as it doesn’t individually identify you). On such basis,

we can use this data for any purpose. If this aggregated data is ever combined with other data in such a way that you can be personally identified, we will only use that data in accordance with this Privacy Policy.

It is important that the information we hold about you is accurate. Please keep us informed of any changes to your personal information.

What Data do we hold and collect and why:-

Type of Data	Why collected	Basis
Members name, postal address, telephone numbers, e-mail address	1.To register you as an RFA member 2. To register you for a coaching course 3. For internal administration and record keeping purposes 4. To notify you of changes to our Privacy Policy or other changes to our services or products 5. To answer your queries which may involve contacting you by post, phone or email 6. To enable us to process payments made to the RFA by yourself 7. To administer the RFA website, including website trouble shooting, testing and analysis and to enable you to participate in interactive features	Performing the National Governing Body contract with the member
	8. To enable us to administer fives tournaments, including entry, organisation, processing of results and ranking information 9. To contact you regarding fives events, offers and opportunities available from the RFA 10. To improve and personalise your experience	Performing the National Governing Body contract with the member. Necessary for our legitimate interests (for efficiently managing tournaments and for the general development of the sport of Rugby Fives) Necessary for our legitimate interests (to develop our

	of the RFA website by delivering more relevant content and to ensure that the website is delivered to you in the most effective way possible	business, including our events, products and services and to increase the profile of the RFA)
Date of birth/age related information	Managing membership categories which are age related	Performing the National Governing Body contract with the member
Gender	Reporting information to the RFA	<p>1. For the purposes of our legitimate interests in ensuring we provide sufficient and suitable playing opportunities for each gender.</p> <p>2. For the purposes of the legitimate interests of the RFA to maintain diversity data required by funders such as Sport England</p>
Photos and videos of members	Putting on the website and social media pages and using in press releases	Consent will be sought via the member's application form. The member may withdraw consent in writing at any time

We will only use your personal data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another reason and that reason is compatible with the original purpose.

If we need to use your personal data for an unrelated purpose, we will notify you and we will explain the legal basis which allows us to do so.

HOW LONG DO WE KEEP YOUR DATA FOR?

We will keep your data for as long as you are an RFA member. Once you are no longer a member, we may still need to keep hold of your data if there is a legal reason for doing so (such as where we need to resolve any disputes with you). In such circumstances, we will only retain the minimum amount of data necessary for such reason.

YOUR RIGHTS

In certain situations, you are entitled to:

- access a copy of your personal data;
- correct your personal data;
- erase your personal data;

- object to the processing of your personal data where we are relying on a legitimate interest (as set out in the above table);
- restrict the processing of your personal data;
- request the transfer of your personal data to a third party; or
- where you have provided your consent to certain of our processing activities, in certain circumstances, you may withdraw your consent at any time (but please note that we may continue to process such personal data if we have legitimate legal grounds for doing so).

If you wish to exercise any of these rights, please contact us using the details set out in the “Contact Us” section below. You will not have to pay a fee to exercise any of these rights, unless your request is clearly unfounded, repetitive or excessive (in which case we can charge a reasonable fee). Alternatively, we may refuse to comply with your request in these circumstances.

In addition to the above, please note that you have the right to make a complaint at any time to the Information Commissioner’s Office if you are concerned about the way in which we are handling your personal data.

CONTACT US

The RFA has designated a Data Protection Officer (‘DPO’). You can contact our DPO via the RFA’s website: [Contact Us – The RFA](#)